



Staff Accountant

Prepaid Technologies is a fast-growing fintech company that is digitizing business payments by deploying operationally excellent, on-demand, prepaid solutions for a variety of applications and verticals. We have an opportunity for a Full Time Staff Accountant with knowledge of financial technology systems to join our finance team. This is an exciting opportunity to learn while playing a role in critical initiatives at Prepaid Technologies.

PT's Staff Accountant responsibilities include:

- Reconcile balance sheet accounts including cash, AR, AP, etc., to the general ledger
- Manage AP including Concur (Expense/Invoice Management Tool) and AR
- Record the receipt of checks against invoices
- Assist with Annual filing and taxes
- Set up recurring General Ledger entries
- Assist with the preparation of journal entries, bank reconciliations, and month-end closing procedures
- Maintain fixed assets, including appropriate depreciation schedules
- Assist in cash flow management
- Serve as an accounting liaison between finance and other staff
- Provide any ad hoc reporting
- Manage annual audits on behalf of the company and ensure audits are completed successfully

PROFESSIONAL QUALIFICATIONS

- Bachelor's Degree or higher in accounting-related field
- 1+ years general ledger accounting experience, public accounting experience is a plus
- Advanced Excel skills and ability to learn new technologies
- Superb communication skills, both written and verbal
- Ability to comprehend instructions and work independently as well as on a team
- Strong time Management and organization skills

OUR CULTURE

The unique culture at Prepaid Technologies is hard to beat, where innovation and a hard-working environment go hand-in-hand with a casual and fun atmosphere. We promote an energetic and team-oriented workplace where collaboration and a results-driven attitude is key to our success.

OUR CORE VALUES

- We look for **Solutions** and ask "Why Not?"
- We are **Nimble** and **Creative** and use those strengths to **Innovate**
- We embrace and leverage **Technology**
- We have **Passion** for our work and our customers
- We row together with **Respect** for everyone we work with
- We have **Fun** – life is short

OUR BENEFITS

Prepaid Technologies, Inc. is an Equal Opportunity Employer and provides a competitive, comprehensive compensation package for full-time employees.