

## UAT Analyst- Job Posting

### Why is this role important to Prepaid Technologies?

Prepaid Technologies, with headquarters in Birmingham Alabama, is a fast-growing company that offers electronic payment solutions to businesses throughout the US. These solutions utilize Visa and MasterCard prepaid vehicles and are distributed primarily through corporations. Our focus is on providing corporate payment solutions related to the following prepaid products: Payroll, Corporate Reward and Incentive, Corporate Purchasing, and Corporate Disbursement.

For the past several years we have experienced tremendous growth and we continue to see a phenomenal opportunity in the prepaid industry. We have a great company, an excellent team, and years of experience developing prepaid products and managing prepaid programs.

Our growth has created opportunities to expand our UAT team and are currently seeking individuals to join the team. This team works closely with our IT, Product, and Implementation teams and is responsible for conducting testing of new product releases and assisting in prepaid card feature and functionality testing and verification.

### What are examples of work that this position will do at PT?

UAT team members plans and conceptualizes the necessary tests to be carried out. They organize test runs to ensure the user-friendly rating of the product. They execute test plans, scenarios, scripts or procedures, and test system modifications to prepare for implementation. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications but have sufficient experience and talent.

- Document UAT approach.
- Develop and manage the overall UAT test plan.
- Obtain signoff from UAT plans from leadership.
- Gather setup requirements for UAT.
- Coordinate and assist in the execution of UAT scripts.
- Load test scripts in test tool for execution.
- Orient test participants on the UAT execution, problem reporting and resolution processes.
- Develop standard operating procedure (SOP) for testing
- Manages central repository of UAT documents, scripts and materials.
- Will identify defects, research and decipher scope of issue to determine severity of issue
- Accountable for creation and execution of test plans and scripts
- Elevate defects and issues to test leads for immediate resolution
- Raising defects during execution and logging the same into QC
- Execute, coordinate and assist to monitor the execution of all aspects of UAT testing according to the agreed test plan
- Forward thinking, meticulous, thorough, and detail oriented



### Requirements/Skills

- Bachelor's degree plus professional project certification, or equivalent work experience
- Articulate and able to communicate effectively in written and spoken English
- Able to deal with constantly changing / very dynamic environment
- Pro-active in recognizing and adapting to potential issues before they turn into problems
- A technology-based degree and/or previous software testing experience preferred.
- Highly literate particularly with the Office Suite

### Core Values

- We look for **Solutions** and ask “Why Not?”
- We are **Nimble** and **Creative** and use those strengths to **Innovate**
- We embrace and leverage **Technology**
- We have **Passion** for our work and our customers
- We row together with **Respect** for everyone we work with
- We have **Fun** – life is short

### Working at Prepaid Technologies:

- Flexibility, honesty, trustworthy and caring
- Paid vacation
- Competitive compensation
- Rapidly growing small business
- Casual, but energetic work environment
- Employee benefits plan
- 401K program with company match